

## KEEP THIS PAGE

### WHAT TO EXPECT

We will call you to schedule your appointment. Normally this takes 1-2 weeks once we receive your completed paperwork.

Please arrive on time for your appointment. When you arrive, enter the door under the blue awning and sign in at our front desk. You'll then be invited to speak privately with one of our care counselors who will pray with you, review your budget, identify useful resources, and help you take your next steps. Your care counselor will also complete paperwork for financial assistance if s/he determines it would be beneficial for you. We value self-reliance and life transformation, so be prepared for more than just a handout. Expect your appointment to last 30-45 minutes.

### REQUIRED PAPERWORK CHECKLIST

You must bring all the items below with you to your appointment. If you fail to do so, we will be unable to meet with you and you will need to reschedule your appointment.

- Driver's license or another form of official photo ID. Social Security cards for each dependent or individual living at your address.
- Proof of current income (i.e. paystubs, disability, SSI, tax return, child support, etc.)
- Proof of address: two forms required. This can include paperwork listed above (photo ID, lease agreement or bills) or other mail sent to your home in your name.
- For rent assistance: *complete* and current lease agreement, signed by both you and the landlord/owner. *Your name must be on the lease agreement.*
- For utility assistance: bring current bill and disconnect notice if applicable.
- Proof of crisis situation (i.e. medical bills, mechanic bills, etc.) if applicable

### WHERE WE ARE

The New Hope Resource Center is located at Morning Star Church, 1600 Feise Road, Dardenne Prairie, MO 63368. The church is between Hanley Road and Henke Road, next to Prairie View Elementary School. Detailed directions can be found at [mscwired.org/about/times-and-directions](http://mscwired.org/about/times-and-directions). We are located in the first modular unit on the west end of the church parking lot. The front door is under a blue canopy awning.